

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday January 28, 2020

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Travis Parish, James Taylor, Greg Weyenberg, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Also Present: Rob Franck, Randy Much (MCO), Chad Olsen (McMahon).

Public Forum

No one in attendance for the Public Forum.

Minutes

December 17, 2019 Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the December 17, 2019 Regular Meeting. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

January 7, 2020 letter from City of Menasha Deputy City Clerk Haley Mader to Ray Zielinski.
RE: Reappointment to a 3-year term as Commissioner to the NMSC.

January 9, 2020 letter from Robert Liska, DNR Pretreatment Coordinator to Dale Youngquist, NMSC President.
RE: DNR approval of revised local limits for the Neenah-Menasha Sewerage Commission.

January 16, 2020 Public Notice Published by Wisconsin Department of Natural Resources.
RE: Revisions to the NMSC Pretreatment Program.

Old Business

Transfer of Ownership of NMSC Interceptors and Real Estate. President Youngquist reported he has no new information to report regarding Fox Crossing accepting the interceptors.

New Business

Operations, Engineering, Planning

Polymer Feed System. Chad Olsen reported the GIS update for system controls and SCADA integration is partially complete.

Chlorine Residual Analyzer Installation. Chad Olsen reported there is no new update.

Facility Re-Rating Study. Manager Much reported cold weather operational adjustments to see the impact on treating ammonia is still ongoing; there are no major issues to report.

Sewer Extension Requests. Commissioners reviewed and discussed a sewer extension request for a new 31 lot subdivision in the Hidden Pines Subdivision located in the Village of Harrison, Harrison Utilities. After discussion, motion made and seconded by Commissioners Zielinski/Coburn to approve the sewer extension request for the 31lot subdivision in the Hidden Pines Subdivision located in the Village of Harrison, Harrison Utilities. Motion carried unanimously.

JWC Fine Screens and Duplex Compactor/Washer Rebuild. Rob Franck discussed the issues with the three fine screens and the two compactor/washers and grinders. Initial equipment evaluation in 2013 gave an estimated life of 10-years for this equipment; in 2019 an interim inspection was performed and it was recommended the fine screen equipment should be overhauled now. If all three fine screens are rebuilt at one time the price would be \$105,000 (\$35,000 each). After negotiating the pricing to rebuild the fine screens, the Duplex Compactor/Washer, was inspected and it was found with unexpected wear and rebuilding the unit is required. The cost for the repair will be \$25,562. Rob further reported the company has been responsive in dealing with the issues we have had with this equipment. After discussion, motion made and seconded by Commissioners Bates/Weyenberg to authorize the fine screen equipment rebuild and Duplex Compactor/Washer repairs at a cost of \$130,562. Motion carried unanimously.

Operating Report. Manager Much reported on plant operations; the plant is running well; we are seeing some filaments and they are being controlled with chlorination. In December the City of Menasha has a negative BOD pounds for the month. Rob Franck reported on Equipment and Grounds items. Items further discussed on his report included: interior painting at the plant is complete, they had started the second week of December. Contact will be made with the Menasha Public Works Director to discuss the interceptor located in Menasha; Rob will report on this discussion at the next meeting. Effluent pump #3 motor is being rebuilt; installation is expected the first week of February. LED lighting change outs will continue this year. The cooling heat exchanger piping needs modifications. President Youngquist questioned the RAS piping that will need replacing; Rob further discussed and explained the piping. After discussion, motion by Commissioners Bates/Zielinski to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported on the December financial statements. The year-end Operating Income is reported at \$61,200; with year-end adjustments this amount could change \$5,000-\$10,000. The auditors will be here January 30-31 to begin the 2019 financial audit. MCO generated \$2,900 in additional revenue for the Commission; interest rates on investments at the Local Government Investment Pool have slightly decreased in December. After discussion, motion made and seconded by Commissioners Weyenberg/Bates to approve the Accountant's Report for December 2019. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to approve for payment MCO invoices #25412 and #25486 in the amounts of \$131,053.46 and \$367.90 with payment to be made after February 1, 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Bates to approve Operating and Payroll Vouchers #137943 through #137993 in the amount of \$311,137.71 for the month of December 2019. Motion carried unanimously.

Other Business To Come Before The Commission

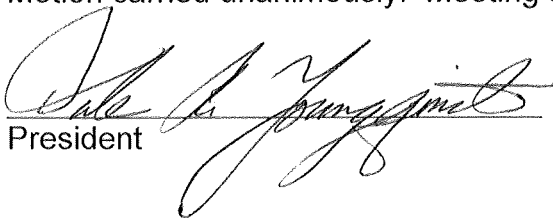
Election of Officers. Motion was made and seconded by Commissioners Coburn/Taylor to nominate the current slate of officers for the upcoming year. Motion carried unanimously. The officers are: President – Dale Youngquist, Vice-President – Raymond Zielinski, Secretary – Steve Coburn.

Appointment of Treasurer. President Youngquist appointed Commissioner Coburn as the Commission Treasurer for the upcoming year. Commissioner Coburn accepted.

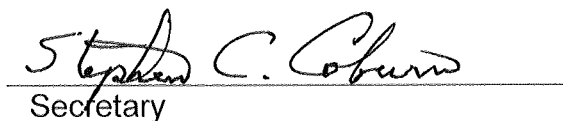
2020 Meeting Dates. Commissioners discussed the 2020 meeting dates. It was the consensus to hold the next meeting on Tuesday February 25, 2020 at 8:00 am. The Commission will defer action for the remainder of the year and to be further discussed at the February meeting.

Chad Olsen informed the Commission he will provide additional information at the February meeting for discussing pilots for phosphorus removal equipment. The two phosphorus removal equipment manufacturers the Commission had interest in provided estimated pricing for the pilot testing. One unit is \$9,800 for a 4-week trial, the other unit is \$22,000 for a 2-week trial.

Motion made and seconded by Commissioners Weyenberg/Bates to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:45 a.m.



President



Secretary